

# **Group Privacy Policy**

#### **PRIVACY AT SAINT-GOBAIN**

Saint-Gobain Group is committed to ensure the protection of personal data and to comply with applicable laws and regulations regarding the processing of the personal data of its customers, employees and of any other third parties.

## WHAT ARE THE POLICY CHANGES

This policy may evolve over time so please check the date on this page to make sure that you have the latest version.

## **WHO WE ARE**

Saint-Gobain Group is made up of many entities throughout the world sharing the same Principles of Conduct and Action.

They guide us as we work together toward our purpose to make the world a better home.

Please find on the next page the Principles of Conduct and Action of Saint-Gobain group and why our privacy commitments relate to them.



# Principles of Conduct

**Professional Commitment** - We thrive to do better every day, including regarding data protection issues.

**Respect for others** - We treat everyone fairly and with consideration, also regarding their data.

**Integrity** - We develop honest and transparent relationships as required by the principle of transparency set out in data protection regulations.

**Loyalty** - We respect internal rules and policies, including the 5 Saint-Gobain Privacy Golden Rules.

**Solidarity** - We want a better home for our colleagues, our families, our clients, our suppliers; this also means creating an environment that respects privacy and personal data.

# **Principles of Action**

Caring for health and safety - We are the responsible actors of safety, and we care for the well-being of other people. This also involves the security of the data relating to these people.

Caring for the environment - We are attentive to the daily actions that can be taken to reduce our footprint and we want to have a positive impact. Applying the principles of data protection, such as the principle of minimising data collection, helps us in this direction.

Respect for the law - We are committed to applying the laws and regulations in force, including the applicable data protection regulations.

**Employee rights** - We respect the rights of our employees, including their personal data rights.

As an extension of their commitment to the Group's Principles of Conduct and Action, the Saint-Gobain Group entities adhere to the 5 Saint-Gobain principles of personal data protection.

#### **OUR 5 PRIVACY GOLDEN RULES**

At Saint-Gobain, the entities which decide why and how to process your personal data are committed to respecting the following 5 principles:

#### 1. Processing of your personal data is done for a clear purpose

Your personal data should only be collected for specified, explicit, and legitimate purposes and not further processed in a manner that is incompatible with those purposes.

#### 2. Your personal data are kept for a limited period depending on the purpose

Your personal data are not retained in an identifiable format for longer than is necessary.



#### 3. Your personal data rights are respected

To make the processing of your personal data fair, personal data shall always be collected and further processed on a transparent basis.

Where applicable, you have a right of access, to rectification, erasure, restriction of processing, object to the processing and to data portability.

You have the right not to be subject to a decision based solely on automated processing, which produces legal effects concerning you or significantly affects you.

You have the right to lodge a complaint on the ethics and professional alert system open to all of the Group's stakeholders, available online.

#### 4. Processing of your personal data is loyal and relevant

Only personal data that are strictly required for processing purposes are collected.

#### 5. Your personal data are processed in a secure manner

Our aim is to always keep your personal data as safe and secure as possible. Once we have received your personal data, we put in place appropriate technical and organisational measures to prevent as much as possible any accidental or unlawful destruction, loss, alteration, or unauthorised access.

## **CONTACT US**

Please direct any queries about this Group Privacy Policy to our Group Data Protection Officer using our contact details below.

Our email address for data protection queries regarding this Group Privacy Policy is here.

